



Dear Summer Camp @ Stevens Cooperative Families,

We are thrilled that Summer is just around the corner and wanted to provide you with some updates as camp approaches. We are requiring all families to attend one of our Virtual Summer Camp Family Orientations. In addition, we invite you to sign up for an optional in-person tour of our Hoboken and Jersey City locations. Please note that the in-person tours will only be about 10-15 minutes per tour, and will be focused on allowing families to see our space. All the need to know information will be covered in the Virtual Parent Orientations on Tuesday, June 4 at 6:30 p.m. or Wednesday, June 5 at 12:00 p.m., as we will not be able to go into great detail during the in-person tours.

Virtual Family Orientations		
Tuesday, June 4 at 6:30 p.m.		Wednesday, June 5 at 12:00 p.m.
ZOOM LINK Meeting ID: 881 9615 7915 Passcode: summer <i>Pre-registration required using Zoom link above</i>		ZOOM LINK Meeting ID: 852 7740 0371 Passcode: summer <i>Pre-registration required using Zoom link above</i>
In Person Tours		
Newport	River St.	Garden St.
Thursday, June 6 9:00 - 10:00 a.m.	Friday, June 7 4:00 - 5:00 p.m.	Friday, June 7 5:00 - 6:00 p.m.
Family Tour Sign Up		

Guidelines and Expectations

Please be sure to read the [Summer 2024 Parent Guidelines and Expectations](#) as it has all the necessary information for your camper to attend this summer. Specifics about each camp week will be shared in weekly newsletters to all camp families attending the following week.

Updating Account Information

Prior to the start of camp, please make sure to login to your family's UltraCamp account [HERE](#) and update all appropriate information for your camper(s), including Alternate Emergency Contacts, Authorized Pickups, as well as completing and updating any outstanding forms including Camp Grouping Requests, Swim Consent, Student Information Form. All campers are required to have an up to date copy of their Universal Health Record, completed within the last year. All of these forms can be found on your family's account homepage and in the Document Center, located in the drop down menu on the top left of your account homepage.

The screenshot shows the 'My Account' page for Stevens Cooperative School. On the left is a dark blue sidebar with a close button (X) and a plus sign (+). The sidebar contains the following menu items: MY ACCOUNT, RESERVATIONS, MAKE A PAYMENT, DOCUMENT CENTER, MESSAGE CENTER, and SIGN OUT. The main content area has a dark blue header with a hamburger menu icon, 'RESERVATIONS', 'MAKE A PAYMENT', and icons for a user profile, shopping cart, and email. Below the header, the page title is 'My Account' and the user is greeted with 'Welcome, Stevens Sign Out'. The account information shows 'Stevens Cooperative' as the 'Primary Contact' with an 'Account Balance' of '\$0.00'. A button labeled 'MY RESERVATIONS' is located at the bottom of the account information section.

General Information

Please be sure to check out the [Summer 2024 Summer Camp Information Session](#) as it gives a great overview of our programs in both buildings, and will serve as a primer to go more in depth during the Zoom Family Orientation.

Lunch Service

Summer Camp @ Stevens Cooperative is pleased to partner with Simply Gourmet lunch service. Families who choose to order lunch service can find more information in the [Simply Gourmet Family Letter Summer Camp 2024](#)

Payment Deadlines

As a reminder, upon registration 50% of the tuition is required. To secure your child's space, the final payment was due no later than May 1.* Now that that deadline has passed, 50% refunds will be issued only if notification is given in writing on or before June 1. After June 1, there will be no refunds for cancellations. Session swaps can be honored, space permitting. Note that there is a 3% Convenience Fee for all credit card transactions collected directly by UltraCamp and is non-refundable. This fee is not charged on any e-check, ACH or debit card transactions.

**UltraCamp and Stevens Cooperative School do not charge your personal accounts without authorization, so if you have not yet submitted your final payment or have not scheduled a payment to be processed, you must login to settle all balances.*

Waitlists

As the camp approaches, we still see some turnover on all waiting lists. If and when a spot opens up, you will receive an automated email giving you 48 hours notice to claim the spot, after which the system automatically moves onto the next family in the queue.

Field Trips

Each week, the Traditional and Enrichment campers attend a field trip, both inspired by the theme of that week and in pursuit of classic summer fun. Campers will travel by school bus to a variety of destinations in and around the New York Metropolitan area. Details for all trips will be shared in the weekly Camp Newsletter sent to all participants in the proceeding camp week. Please note, all dates and venues are subject to change due to weather or other unforeseen circumstances. Any and all changes will be communicated to families, as needed in a timely fashion.

Theme Week	Date	Camp Groups	Trip Venue
Traditional and Enrichment Camps			
Sea, Sand and Sun	Tuesday, 6/18	8s and older	Gateway National Park, Sandy Hook, NJ
	Thursday, 6/20	6s and 7s	
Animal Planet	Tuesday 6/25	8s and older	The Bronx Zoo Bronx, NY
	Thursday, 6/27	6s and 7s	
Weird 'n' Wacky	Tuesday, 7/2	6s and older	Museum of Illusions New York, NY
Out of this World	Tuesday, 7/9	8s and older	Cradle of Aviation Museum New York, NY
	Thursday, 7/11	6s and 7s	
Under the Big Top	Tuesday, 7/16	8s and older	iPlay America Freehold, NJ
	Thursday, 7/18	6s and 7s	
Top Secret Spies in Disguise	Tuesday, 7/23	8s and older	Powerhouse Studios East Hanover, NJ
	Thursday, 7/25	6s and 7s	
Summer Camp Olympics	Tuesday, 7/30	8s and older	Gateway National Park, Sandy Hook, NJ
	Thursday, 8/1	6s and 7s	
Lights, Camera, Fun	Tuesday, 8/6	8s and older	Museum of the Moving Image Queens, NY
	Thursday, 8/8	6s and 7s	

We are super excited to see everyone this Summer and look forward to what's planned to be the best summer yet!